

Supply Chain Warehouse Operative Apprenticeship

Benefits of Apprenticeships

Businesses across the UK offer apprenticeship places because they recognise their effectiveness at increasing productivity, improving business performance and ensuring a committed and competent workforce.



Supply Chain Warehouse Operative Apprenticeship

What is a warehouse operative Apprenticeship?

An apprenticeship is a training programme that is completed whilst also working and getting paid. In the case of the warehouse operative apprenticeship this will include working as a warehouse operative and may include other duties such as moving equipment in a logistics environment, packing and distributing goods, relevant legislation within the industry, customer service, risk assessments and basic first aid.

How long does an Apprenticeship last?

The apprenticeship will last for a minimum of 13 months.

What level is the Apprenticeship?

The warehouse operative intermediate apprenticeship is level 2.

Progression opportunities on completion of Apprenticeship

There are various opportunities available such as gaining experience and become a team leader, shift supervisor or warehouse manager or you could move into quality control.

Induction

This is two days in duration with SP Training and on average around fourteen days with the employer. The induction explains what will be covered during the apprenticeship with SP Training and in the workplace with the employer.

Professional Logistics Programme

This programme covers practical training and testing to National Standards. The apprentice will also cover other knowledge and training sessions to include:

- Basics of Health and Safety
- Basics of Risk Assessment
- Basics of First Aid
- Customer Service

Maths & English

This apprenticeship requires a minimum of level 1 maths & English.

If the candidate already possess maths and English at level 1 then they will be supported to achieve level 2. If they already have level 2 they will not be required to do maths and English qualifications.

Level 1 is equivalent to grade D-E (3-2) GCSE and level 2 is equivalent to Grade A-C (9-4) GCSE.

Entry Requirements

Candidates must either have, or be able to be assessed to achieve level 1 English and maths.



What Qualifications Will Be Achieved?

At the end of the apprenticeship the following training and qualifications will have been achieved:

- RTITB Forklift Truck Licence
- Customer Care, COSHH and Risk Assessment Level 2
- Functional Skills Level 1 (minimum) or Functional Skills Level 2
- Supply Chain Warehouse Operative Apprenticeship

Timetable (Guide only as each apprentice and employer has different needs)

Activity	
Month 1	Induction
	IOSH Working Safely
	Customer Service Level 2
Month 2	Health & Safety knowledge and training
	COSHH and Risk Assessment Level 2
	Workshop - <i>Awareness of the Sector and your Role</i>
Month 3	Maths & English training level 1/2
	E-Learning Manual Handling
	Induction into Team Leading
Month 4	RTITB Forklift Truck training
Month 5	Workshop - <i>Using Equipment</i>
	ICT Training (5 days)
Month 6	Workshop - <i>Environmental Management</i>
	Self-Awareness and Personal Development
Month 7	Team Work
Month 8	Workshop - <i>Handling Stock</i>
	Communication
Month 9	Workshop - <i>Warehouse Essentials</i>
	Equality and Diversity
Month 10	Maths & English testing Level 2
	Managing Conflict
Months 11 & 12	Get ready to achieve your apprenticeship programme
	Information and Guidance – The way forward
	Gateway Meeting and Portfolio Check
	Mock End Point Assessment - Written (several mocks to be attempted in workplace)
Month 13	Mock End Point Assessment - Practice Assessment (completed in workplace with SP Training Trainer on site)
	End Point Assessments
Apprenticeship Completion	

Note - In practice **employer specific training, programme reviews** and **functional skills home study** (if applicable) will run throughout the entire programme.

What Is Required From You the Employer?

For the majority of apprenticeships, the employer is required to allow the apprentice time to study and take assessments. We will advise in advance as much as possible to facilitate work planning.

The employer is also asked to facilitate visits from SP Training assessors to both assess competency and monitor training performance and competence.

Please note that before joining an apprenticeship programme, all applicants will need to be assessed to determine their level of English and maths and an Eligibility Check will also need to be carried out.

If you require more information, please email info@sptraininguk.com or call **01228 530552**