**Apprenticeship Programme Application Form**

To help us quickly process your application please complete the following application.

Data Protection: Please note that some of your details may be stored for future reference, by returning this application form you consent to our company keeping and using the information you provide.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Title** | Mr |  | Mrs |  | | Miss |  | Other | | Please specify |
| **Full Name** |  | | | | | | | | | |
| **Address** |  | | | | | | | | | |
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|  | | | | | | | | | |
| **Postcode** |  | | | | | | | | | |
| **Mobile Number** |  | | | | | | | | | |
| **Home Number** |  | | | | | | | | | |
| **Email Address** |  | | | | | | | | | |
| **Date of Birth** |  | | | | **National Insurance Number** | | | |  | |

**Qualifications**

Please list any qualifications you already hold starting with the highest (include the qualification type, title/subject, grade and date achieved).

*If this information is included in your CV and you are submitting your CV with this application then you do not need to complete this section*.

|  |  |  |  |
| --- | --- | --- | --- |
| **Type (eg GCSE, A level)** | **Title/Subject** | **Grade** | **Date Achieved** |
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**Employment Status**

Please indicate your current employment status

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| --- | --- | --- | --- | --- | --- |
| **Self-Employed** |  |  |  |  |  |
| **Employed** |  | **More than 16 hours per week** |  | **16 hours or less per week** |  |
| **Length of Employment** |  | **up to 3 months** |  | **4-6 months** |  |
| **7-12 months** |  | **more than 12 months** |  |

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| --- | --- | --- | --- |
| **Still at school** |  | **What is your expected end date?** |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Unemployed** |  | **Not claiming benefits** | | |  | **Claiming benefits** |  |
| **If claiming benefits, which ones?** | | | |  | | | |
| **Length of Unemployment** | | | **Less than 6 months** | |  | **6-11 months** |  |
| **12-23 months** | |  | **24-35 months** |  |
| **36 months+** | |  |  |  |
| **Name of Job Centre** | | |  | | | | |

**Employment History**

Please list any current or previous employment.

*If you are submitting your CV with this application you do not need to complete this section.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Employer or Placement Details** | **Role and responsibilities** | **Date from** | **Date to** |
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**By submitting this form I confirm that all the information I have provided is true and accurate.**

Please submitted your completed form by either

email to: Jayne.Wilson@SPTrainingUK.com

or post to: Jayne Wilson

SP Training

Carlisle Airport Business Park

Carlisle

CA6 4NW